

**Project Status Report**



**Project Name:** LSC – Learning Management System

**Department:** School of Computing and Information Technology

**Focus Area:** Learning Management System

**Product/Process:**



**Prepared by:**

|  |  |
| --- | --- |
| **Document Owner(s)** | **Project/Organization Role** |
| Jana Marie Gardon | Project Manager |
| Johanna Marisse Heramia | Project Developer |
| Jose Lorenzo Tadeo | Project Developer |

**Project Status Report Version Control**

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Date** | **Author** | **Change Description** |
| 1.0 | 10/10/16 | Jana Marie Gardon  Johanna Marisse Heramia  Jose Lorenzo Tadeo | * Start doing the Project Vision and Scope and Statement of Work |
| 1.0 | 10/13/16 | Johanna Marisse Heramia  Jose Lorenzo Tadeo | * Database Consultation w/ Sir Francisco Uñalivia |
| 1.0 | 10/14/16 | Jana Marie Gardon  Jose Lorenzo Tadeo | * Presentation of Project Vision and Scope and Statement of Work |
| 1.0 | 10/15/16 | Jana Marie Gardon Johanna Marisse Heramia Jose Lorenzo Tadeo | * Revision in database |

Table of Contents

[1 PROJECT STATUS REPORT PURPOSE 3](#_Toc462341185)

[2 PROJECT STATUS REPORT TEMPLATE 3](#_Toc462341186)

[2.1 Project Status Report Details 3](#_Toc462341187)

[2.2 Project Status Report Template 3](#_Toc462341188)

[3 PROJECT STATUS REPORT APPROVALS 7](#_Toc462341189)

# PROJECT STATUS REPORT PURPOSE

The Project Status Report is a document that Project Managers may use as a means of formal regular reporting on the status of a project to key project stakeholders, including the Steering Committee, Project Sponsor, and Senior Manager. Project Status reports can also use to provide a documented history of the project. This can be applied to strengthen lessons learned and to evaluate, review and learn from how the project succeeded and where it may have had difficulties.

Objectives of effective project status reporting include.

* Improve communication of information within the project and across the organization
* To create a record of the project progress
* Improve organizational support for the project
* To determine the improvement of the project
* Simplify the process of gathering and disseminating project information



# PROJECT STATUS REPORT TEMPLATE

## Project Status Report Details

This status report focuses on major revision of database and working on the Project Vision and scope and Statement of Work of the system of LSC.

* Database consultation
  + Before we start the designing of the system, the team need to make sure that the database is all correct, so we had consultation with Sir Francis.
* Working on Project Vision and Scope and Statement of Work
* After working on this documentations, the team had presentation with Sir Sean, professor.

This project status covers the week 4 activities that the LSC-LMS team had which are consultation in database which leads to the revision of database and presentation of some important documents needed.

## Project Status Report Template

|  |  |  |
| --- | --- | --- |
| Project Name | | |
| Prepared by:  Johanna Marisse Heramia | Date:  **10/15/16** | Reporting Period:  **10/10/16 to 10/15/16** |
| Project Overall Status:  The LSC-LMS team had conducted a database consultation that leads to revision of database and project vision and scope and statement of work done. | | |
|  | | |
| **Milestone Deliverables performance reporting over last period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Start doing the Project Vision and Scope and Statement of Work | 10/10/16 | 100% | On Schedule | | * Presentation of Project Vision and Scope and Statement of Work | 10/10/16 | 100% | On Schedule | | Milestone 2 | | | | | * Database Revision | 10/15/16 | 80% | Behind Schedule | | | |
| **Milestone Deliverables scheduled for completion over next period**   |  |  |  |  | | --- | --- | --- | --- | | **Milestone Deliverables** | **Due Date** | **% Completed** | **Deliverable Status** | | Milestone 1 | | | | | * Database Consultation | 10/17/16 | 100% | On Schedule | | Milestone 2 | | | | | * Database Revision | 10/17/16 | 100% | On Schedule | | * Start designing system | 10/22/16 | 40% | Behind Schedule | | | |
|  | | |
| **Project impact of milestone success or failure for project remainder**   |  |  | | --- | --- | | The team was not able to start the system yet because the database needs revision. The team needs to finalize and correct the database design before starting the project. |  | | | |
| **Project** **Budget/Financial Status**   |  |  |  |  | | --- | --- | --- | --- | | **Budget Item** | **Planned Budget** | **Actual Cost** | **Variance/Explanation** | | Print | P24.00 | P24.00 | Printing of Project Status Report | | | |
| **Project Risk Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Risk and Description** | **Risk Chance** | **Risk Impact** | **Risk Priority** | **Change from Last Review** | | Database problem   * Database revision * Adjustment of starting project | 100% | 100% | 100% | The problem that the team encountered was that the database needs major revision that leads to adjustments in creating or starting the designing of systems and its functionalities. | | | |
|  | | |
| **Project Issue Management Status**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | **Issue and Description** | **Project Impact** | **Target Due Date** | **Issue Status** | **Issue Resolution** | | * N/A | N/A | N/A | N/A | N/A | | | |
| **Project Recommendations**   |  | | --- | | Consultation with the adviser and consultant are important for guidance in the project and may resolve possible problems. Meet with client before starting the system again so that you know what you will do and no major changes happens while in the middle of creating the system.  Consultation with the adviser and consultant are important for correcting any possible mistakes in creating the project. Make sure that everything is correct before continuing to the next task in creating the system so that no problem will occur in the future tasks. | | | |
| **Objectives for Next Project Status Review**   |  | | --- | | To be able to complete the database and combine it with the LSC Enrolment System and to be able to do the views of the student’s profile, the course and subject modules. | | | |
| **Related Project Information**   |  | | --- | | <https://github.com/seans888/Project---LSC-2>  <https://trello.com/b/T1k28pps/mi141-lsc-lms>  <http://projects2.apc.edu.ph/wiki/index.php/Project_-_LSC_Group_2_-101>  https://github.com/seans888/Project---LSC-2/tree/master/Documentation/MCSPROJ | | | |



# PROJECT STATUS REPORT APPROVALS

**Prepared by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Johanna Marisse Heramia

**Approved by** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Ms. Roselle Wednesday Gardon